

Kenny Letter

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LEAD WINS SECRETARY OF THE ARMY ENVIRONMENTAL AWARD

Letterkenny is being recognized for environmental stewardship by winning the 2006 Secretary of the Army Environmental Award.

The Secretary of the Army Environmental Award is the Army's highest honor in the field of environmental science.

In winning the Environmental Quality, Industrial Installation category, Letterkenny used Lean Manufacturing methods to deliver about 900 reinforced Army HMMMWV door kits to Soldiers in Iraq. The Lean initiatives helped the facility reduce waste, eliminate sources of pollution, improve environmental quality and save millions of dollars in production and waste disposal costs.

Letterkenny is one of just six installations, one team and one individual to win this 2006 award for contributions to environmental stewardship.

Letterkenny cited Lean Manufacturing as the single biggest reason for the award. In the two years prior to September, 2006, Letterkenny saved an additional \$725,000 as waste elimination and manufacturing became more cost effective. Repair time for High Mobility Multipurpose Wheeled Vehicles (HMMWVs) decreased 40% or \$14 million.

Letterkenny significantly reduced the use of Methylene Chloride, Trichloroethylene and other hazardous chemicals and diverted 58% of solid waste from entering local landfills. This recycling rate surpassed the DOD Measure of Merit which was to divert 40% of solid waste by the end of FY05.

After diverting 4,756 tons of solid waste, Letterkenny reduced Hazardous Waste disposal costs for Blast Media by 77%. Instead of using 55 gallon drums, most spent blast media is now collected in supersacks and large roll-off containers for disposal. This initiative saves the depot over \$500,000 annually in handling and disposal costs.



MORE ENVIRONMENTAL IMPROVEMENTS

Diesel fuel that is drained from vehicles being overhauled at the depot is now collected for reuse in the main heating plant saving both on disposal costs and the purchase of new fuel. The depot also set up a program where used motor oil is sold through the Qualified Recycling Program instead of being disposed.

Dual-fuel vehicles were acquired in the last two years allowing for use of either unleaded gasoline or E85 ethanol (85 percent ethanol/15percent gasoline).

Letterkenny sustains an active natural resources management program. Over the past year, the depot completed a 50-acre harvest program aimed at controlling invasive species. Fish and wildlife Habitat Improvement efforts are greatly aided by local citizen volunteers who contributed over 15,000 hours in FY06.

Letterkenny will now compete for the Secretary of Defense Environmental Award.



Commander's Corner

COL ROBERT A. SWENSON

I am proud of our Directorate of Public Works and our Environmental Division for winning the Secretary of the Army 2006 Environmental Award.

Winning the Environmental Quality, Industrial Installation category is something in which we can all take pride.

The award was won because we used Lean Manufacturing methods to produce reinforced armor door kits to upgrade HMMWV's deployed to Iraq. It was also won for reducing repair time for HMMWV's and for diverting 58% of solid waste from landfills. A series of other environmental initiatives led to Letterkenny winning this award. We will now compete for the Secretary of Defense Environmental Award. I believe we can run an institution the size and complexity of Letterkenny without doing any damage to the environment. This is a milestone, not the end of our environmental drive.

Sergeant-Major Green and his committee is working hard on plans to develop another successful Armed Forces Day on May 19th. We will start the day with the children's fish rodeo and include tours of Building 350, two tours of the historic depot cemeteries and a list of other events that you'll see on the flyer published elsewhere in this Kennyletter.

Next year may be the busiest year that Letterkenny has seen in a while. We are scheduling much more workload on generators and trailers.

And, we continue to have a lot of high level visits. I appreciate all you do to make these go smoothly. It is important to present the depot as a clean, efficient place to work and our visitors are always impressed with the efficiencies you've implemented through Lean and Six Sigma.

I realize these visits are a lot of hard work and take considerable planning, but they are important to the depot's future. So many times a visitor returns to Huntsville or Washington and suggests that Letterkenny sets the standard resulting in another high level visit. These all keep the depot in the forefront of people who make decisions regarding workload and the depot's future.



ALCOA Defense Group during an April visit

In that spirit, Governor Ed Rendell and Congressman Bill Shuster have agreed to again co-chair Letterkenny's second Business Opportunity Showcase. It will be held in the Hays Development Center on May 31st. Army Materiel Command Commanding General, GEN Benjamin Griffin, and Major General James Pillsbury, Commanding General of U.S. Army Aviation and Missile Command will attend. They will meet privately the evening before with leaders of the community and over a hundred defense industry leaders before attending the showcase on May 31.

This is a great opportunity for Letterkenny to show off our capabilities and seek out new partnerships. State and local leaders attend the showcase and outline economic development stimulus packages. It is a great time to show the depot in style during tours to these visitors. I'm looking forward to it.

Commander: COL. Robert A. Swenson

Public Affairs Specialist: Alan Loessy; Kim Russell

Photos: Don Bitner

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MANY RECEIVE AWARDS

COL Robert Swenson recognized many employees during for a variety of achievements during an early-March Award's Ceremony in the Great Room of Building 10.

People were recognized for their length of service, for individual achievement and for service in Iraq.



Timothy Stouffer was presented the Superior Civilian Service Award for deploying to Iraq for 11 months on Warlock.

These are the 1st Qtr FY 07 IAP Award recipients.



CDR's Award presented to Maintenance Team that went to Korea Aug-Sep for PFOM Modification to Patriot.



CDR's Award presented to Maintenance Team that went to Korea Aug-Oct for Mini-Sweep Modification to Patriot.



Bill Conrad won the annual David M. Goodman Achievement Award for 2006.

RECENT VISITS

Letterkenny continues to host high level military and civilian visits. On March 28, COL Swenson hosted the Chief of Staff, COL Thomas Newman (right), U. S. Army Aviation and Missile Command. He was joined by his Executive Officer, Mr. John Schocke (center) and Interns Mr. Patrick Smith and Ms. Tara Holman.



While COL Swenson gave COL Newman a depot overview and tours of Buildings 350 (HMMWV's, Armor, Forklifts, etc), Building 370 (Missiles) and 37 (Generators), along with partnership initiatives with Lockheed Martin (Bldg. 13), Depot Sergeant-Major Curtis Green (second from left) was hosting the Command Sergeant Major from Defense Logistics Agency, CSM David Roman (third from left).



CSM Roman was accompanied by members of the DSCC Customer Pay Team, the Defense Distribution Center Army Team.

Two days later, the depot hosted Mr. Ron Davis, Jr. Mr. Davis is the U. S. Army Materiel Command G-7, Deputy Chief of Staff Business Transformation.



Mr. Davis with Lockheed Martin's Randal Hall examines the night vision TADS/PNVS equipment.

One of Mr. Davis responsibilities is the implementation of Lean and Six Sigma so the depot focused much of his visit on Lean events. Chief of Staff, Mr. Mark Sheffield, was able to give him a view of the way private industry applies Lean by arranging a tour of JLG in Shippensburg.

A group from the Army Test and Evaluation Command, including former Letterkenny workers Bill Halke and Allan Juba toured the depot on April 17.

The next day, COL Swenson hosted policymakers from the U. S. Environmental Protection Agency in Washington, and Region 3 in Philadelphia. Joining them were representatives of the Pennsylvania Department of Environmental Protection. Following an overview and tour, the group sat down to discuss potential environmental partnership opportunities at the depot.



Rapid Fielding and Ground Systems, U. S. Army Test and Evaluation Command



Ms. Teresa Gerton and Mr. Jay Gibson talk with Deputy Coimmander, Dr. John Gray.



Environmental Protection Agency and PA Dept. of Environmental Resources



Visit by Deputy Undersecretary of Defense (Comptroller), Mr. John (Jay) Gibson.,

DEPUTY UNDERSECRETARY OF DEFENSE

Mr. John (Jay) Gibson, Deputy Undersecretary of Defense (Comptroller) and three additional representatives of the Senior Executive Service, associated with the Comptroller's Office and other high level OSD, DA and AMC representatives visited on April 19.

During a working lunch, COL Swenson discussed depot finances and funding. The group toured Buildings 350, 370 and the Generator repair facility in Building 37.

ARMED FORCES DAY AT LETTERKENNY

Letterkenny Army Depot celebrates Armed Forces Day on Saturday, May 19 between 8:00 a.m. and 2:00 p.m. Tours of the large industrial Building 350 will allow you to see and learn how a variety of military equipment (HMMWV's, Cranes, Shelters) are overhauled.

Various events that will occur across the depot beginning with a children's fishing rodeo. See complete list of events on the flyer that appears elsewhere in the Kennyletter.

HAPPY RETIREMENT WISHES BUD

By Corinna Rotz

On June 3rd, Mr. William F. O'Mara "Bud" will officially retire with 32 years of government service. Bud is the current Director, C-E LCMC Software Engineering Center, Industrial Logistics Support Office located at Letterkenny Army Depot, Chambersburg, PA.



He started his government career in 1975 with the Internal Revenue Service. In 1981, Bud came to the AMC Central Systems Design Activity (East) as a Systems Accountant working with the Standard Depot System's (SDS) financial applications. He moved progressively into supervisory and managerial positions and in January 1997 was appointed as the Director of the Industrial Logistics Systems Center (ILSC) and held that position until June 2000.

During this timeframe, Bud led the effort to move SDS technology forward toward a graphical user interface and a modern database management system. Simultaneously, plans were being made at the AMC level to replace both the SDS and Commodity Command Standard System (CCSS) with the Logistics Modernization Program (LMP). Bud was the catalyst for the highly successful transition of the government staff to the private sector. This was the largest Army outsourcing initiative ever undertaken.

Bud remained with the government staff and in July 2000 became the Director of the Industrial Logistics Support Office providing government oversight support for the LMP. Bud was the Test Director for LMP and was responsible for working with the Computer Sciences Corporation (CSC), private contractor in establishing test procedures and processes which led to the successful LMP implementations at both Tobyhanna Army Depot and the Communications and Electronics Command. The testing processes are being used today for the second deployment of LMP.

As ILSO Director, Bud has focused his attention to currently mitigating the risk to the SDS legacy system. He was instrumental in briefing higher echelons of the need and necessity of keeping SDS alive for a number of additional years.

Bud has been a true visionary in the field of automation and his management and leadership skills have served AMC in both strategic planning and day-to-day operations of a central design activity.

Born in Philadelphia, PA, Bud graduated cum laude from La Salle College with a Bachelor of Science degree in Accounting. He is a Pennsylvania Licensed Certified Public Accountant and is a member of the American Institute of Certified Public Accountants. He also served as a past professor of accounting at Harrisburg Community College and has been a manager for the Army's Comptroller Career Program.

COMMANDER SPEAKS TO RETIRED OFFICERS

COL Robert Swenson, Letterkenny Commander was invited and spoke to the local chapter of the Military Retired Officers Association. He gave them a "State of the Depot" address describing the work the depot does in support of Soldiers and the Army.



"AWARDING WOMEN" CELEBRATES WOMEN'S HISTORY MONTH

The Federal Women's Program presented a skit for the depot on March 21, 2007 entitled "Awarding Women". The Letterkenny Players, who are members of the Special Emphasis Committee and depot employees, portrayed outstanding women from the past and present.

In addition to the depot performance, the group performed for the Council for the Art's TGIF series at the Capital Theatre and for Scotland Elementary School. A shortened version of the skit will be present to a local Girl Scout troop this month.

The Letterkenny Players have been performing together for Women's History month for 6 years. The characters and skit change yearly. Each actress chooses an interesting character, thoroughly researches the character, and then writes a 5-min portrayal. Karen Amerson dreams up the skit's setting and Dawn Hamsher helps write it. This year's skit was set at a Women's History Month Awards Ceremony. Past settings include a time-traveling bus, a TV news program and The Oprah Show to name a few.



The cast, from left to right:

JoAnn Booher, DOM -- Portrayed Elizabeth Blackwell, first doctor.

Tammy Keller, DPW -- Portrayed Jackie Cochran, founder of the WASP in WWII.

Ranette Hill, DPW -- Hosted the awards ceremony as singer Patti LaBelle.

Trish Corbert, DOM -- Portrayed Secretary of State Condoleezza Rice.

Dawn Hamsher, CO-TO -- Portrayed Nellie Cashman, entrepreneur of the old west.

Karen Amerson, DOC -- Portrayed Patricia Bath, inventor of a cataract removal laser.

Special thanks to: Kim Raley, Bolivar Leon and Judy Seville

If you missed this year's skit, it is available to employees on EtherneTV.

AMC/OMB VISIT LEAD

COL Tracy Ellis, Chief of Staff for U.S. Army Materiel Command led a group of representatives from the Office of Management and Budget (OMB) on a tour of Letterkenny on March 14. He was accompanied by other representatives from Army Materiel Command. Depot Commander, COL Robert Swenson led a tour of the depot and answered questions this group had about Letterkenny and Army operations.



COL Ellis (far left) and COL Swenson (far right).

JLG APPRECIATION



COL Robert Swenson presents JLG Industries Mr. Peter Bonafede, Jr., Senior Vice President of Manufacturing and Global Supply Chain a momento of appreciation for the ideas JLG has shared in Lean manufacturing.

COOKIES FROM HOME

Letterkenny, FEW and Girl Scout Troop # 949 teamed together to bring a touch of home to soldiers in the field. Letterkenny's Special Emphasis Committee donated \$100 of its Wal-Mart grant and The Molly Corbin Chapter of Federally Employed Women (FEW) matched the amount for a total of \$200 or 57 boxes of cookies. Troop # 949's donation of 2,388 boxes was added to other donations from the Conococheague Neighborhood for a grand total of 5,336 boxes. The cookies were sent to soldiers serving in South West Asia, having ties to the local area.



DEPOT HOSTS ALMC STUDENTS

COL Robert Swenson hosted a tour of 30 students from the Army Logistics Management College, Fort Lee, VA. The Logistics Executive Development Course has visited the depot often over the years and the course coordinator, Lee Holland has made many friends. Their Letterkenny tour on March 19 was followed by a tour of the Gettysburg battlefield on March 20.



COL Swenson at far left and SGM Green at right. ALMC's Lee Holland is in the center.

ICAF STUDENTS VISIT DEPOT



Students from the International College of the Armed Forces (ICAF) at Ft. Belvoir, VA toured Letterkenny on March 2. Deputy Commander, Dr. John Gray, welcomed back former Letterkenny Personnel and Community Activities employee, Gary Goshorn, now an ICAF. Gary is 4th from right, standing next to Dr. Gray, (6th from right).

AN INTERESTING GIFT



Gene Eckenrode of the LEMC is presented a Gold Brief Case for his retirement from Steve Fisher, Supervisor of the Interservice Missiles.

TAKING THE HIGH ROAD

Letterkenny Legal Office
CPT Matt Fogal

FUNDRAISING IN THE WORKPLACE-

Discount Cards for local businesses/retailers, Wolfgang candy, Bonus Books and even the delicious Girl Scout Thin Mint cookies. What do all of these have in common? They are all items used to raise funds for outside, non-federal entities. Whether it's a local youth sports team, a school group, church youth group or Scout troop, it is still technically a non-federal entity and therefore the Joint Ethics Regulation prohibits federal employees from soliciting for these groups in the federal workplace. Because it is a Department of Defense (DoD) policy, Commanders at military installations (including LEAD) have no discretion to allow exceptions. No matter the amount of the sale or the nature of the item (even just a sole candy bar), the fundraising is impermissible.

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So does the federal government dislike charity or want to ensure children's activities are unfunded? Absolutely not. The 14 Ethics Principles discussed at each Annual Ethics Training must always be observed in every circumstance, and 4 apply to fundraising:

#1 Public Service is a public trust, requiring employees to place loyalty to the Constitution, the laws and ethical principles above private gain.

#7 Employees shall not use public office for private gain.

#8 Employees shall act impartially and not give preferential treatment to any private organization or individual.

#9 Employees shall protect and conserve Federal property and shall not use it for other than authorized activities.

So while fundraising in general can be a very good thing and almost always supports a worthwhile endeavor, Federal employment necessarily requires a curtailment of these activities while at work. Are you restricted from participating in these fundraising activities in your personal capacity, after work? Of course not, so long as the particular organization would not bring discredit upon the DoD, you do not solicit from individuals who are your subordinates at work, and there is no appearance that you are doing so in your official capacity.

You should also be aware that all fundraising is not forbidden. Indeed, the Joint Ethics Regulation specifically allows for employee participation in the (1) Combined Federal Campaign; (2) emergency and disaster appeals approved by the Office of Personnel Management (such as the relief effort following Hurricane Katrina in '05); (3) Army Emergency Relief; (4) Navy-Marine Corps Relief Society; and the (5) Air Force Assistance Fund. Participation in the above activities is permissible and encouraged. Moreover, subject to approval from your supervisor, in some circumstances you may even participate in these activities while on duty. *For more information on the Combined Federal Campaign, click on the link at the Letterkenny Army Depot Intranet home page.*

There is a very limited exception to the fundraising rules. Other organizations composed primarily of DOD employees or their dependents, when fundraising among their own members for the benefit of welfare funds for their own members or their dependents, and when specifically approved by the head of the DOD Component command or organization after consultation with the Ethics Counselor, may participate in fundraising. A common example of this exception would be a Servicemember Spouse's Bake Sale. As always, you must seek approval from the LEAD CDR for such activities, and it would be a good idea to first consult the Ethics Counselor.

Should you have any questions related to this article, or any Ethics questions in general, please contact CPT Matt Fogal (LEAD Ethics Counselor) by telephone at 267-9157 or via email at matt.fogal@us.army.mil.

MAY IS MENTAL HEALTH MONTH

Have you been feeling stressed, anxious or depressed? Help could be just a click or phone call away

Free, anonymous mental health self-assessment available at www.MilitaryMentalHealth.org and 1-877-877-3647

Have you been feeling consistently moody or sad? Can't relax or concentrate? Been alternating between highs and lows? Have you been troubled by unexplained aches and pains? Are you unable to eat or sleep? If so, you may be suffering from a mental health disorder.

May is Mental Health Month and the military is offering free online and telephone mental health and alcohol self-assessments for a range of common emotional situations that often go undiagnosed and misunderstood.

If you've been feeling disconnected and unlike your usual self lately, this program can help you put the pieces back together. The self-assessment program offers self-tests for depression, bipolar disorder, alcohol problems, generalized anxiety disorder, and post-traumatic stress disorder. It is available at www.MilitaryMentalHealth.org and 1-877-877-3647.

Questions included on the online assessment are:

** Have you lost pleasure in things you used to enjoy?*

** Do you have trouble sleeping or eating?*

** Does your mood fluctuate between overly "high" to sad and hopeless?*

** Are you keyed up and anxious all the time?*

** Are you having nightmares about something that happened in the past?*

** Do you suffer from unexplained aches and pains?*

Once the self-assessment is completed, you will be given information on where to turn for a full evaluation. The Mental Health Self-Assessment Program is a voluntary, anonymous mental health and alcohol self-assessment and referral program offered to military families and service members affected by deployment. It is offered online and via the telephone 24/7, as well as through local in-person events. This program is offered without charge through the Department of Defense Office of Health Affairs.

LETTERKENNY SRA 2-FOR-2!!

On 14 March, the TADS/PNVS Special Repair Activity at the Letterkenny Army Depot in Chambersburg, PA, completed its annual AMCOM Quality Audit. For the second year in a row, the SRA has received an OUTSTANDING rating.



TOP-QUALITY TEAM

Larry Sears, Quality Assurance Representative at the Letterkenny SRA, receives the Outstanding certification from Jim Roberson, MFC Quality Manager. Left to right are: Larry Cordell, Robert Willits, Justin Woody (rear), Randal Hall, Richard Ruhnke, Jim Roberson, Michelle Rossetti, Doug Willis, Larry Sears, Chris Cassada, Corporal Dominique Brown, Larry Dagenhart, James Smith, and Greg Davis. Team members not pictured: Riana Collins and Rob Bone.



OPM Launches Retirement Financial Literacy and Education Strategy

The Office of Personnel Management (OPM) has developed a retirement financial literacy and education strategy for Federal employees. The plan is designed to educate Federal employees on the need for retirement savings and investment, provide information on how to plan for retirement and how to calculate the retirement investment needed to meet their retirement goals.

Don't think retirement financial education is only for long time employees or those close to retirement. It's for everyone. Retirees have some significant challenges to face so waiting until just before retirement to start planning is often "too little, too late."

mymoney.gov. - The Financial Literacy and Education Commission website www.mymoney.gov is dedicated to helping Americans understand more about their money—how to save it, invest it, and manage it to meet your personal goals.

Other items of interest.....

Social Security - The Social Security Administration has developed a chart showing the maximum monthly amount that social security benefits can be reduced because of the Windfall Elimination Provision (WEP) if a person has less than 30 years of substantial earnings. The chart can be found at: www.socialsecurity.gov/retire2/wep-chart.htm.

TSP Catch-UP - "Catch-up contributions" are supplemental tax-deferred employee contributions that employees age 50 or older can make to the Thrift Saving Plan (TSP) beyond the maximum amount they can contribute through regular contributions. For

more information about catch-up contributions, see the TSP Fact Sheet "Catch-Up Contributions" <<http://www.tsp.gov/forms/oc03-03.pdf>> ." Speaking of TSP, remember there are no longer any percentage limits on employee contributions to the TSP. TSP contributions are limited only by the restrictions imposed by the annual limit set by the Internal Revenue Code. See the Fact Sheet "Annual Limit on Elective Deferrals" <<http://www.tsp.gov/forms/oc91-13w.pdf>> " for more information on this limit, including what happens to Agency Matching Contributions when the annual limit has been reached.

Army Expands Referral Bonus Program

Effective 15 March 2007, the Department of Army Referral Bonus Program was expanded to allow the payment of a referral bonus of up to \$2,000 to Army civilian employees that refer potential Army soldiers who enlist in the active Army, Army Reserve, or Army National Guard and successfully complete Basic and Advanced Individual Training. The referred individual must not have previously served in the Armed Forces or have conducted an appointment with a recruiter.

The first \$1,000 of the bonus will be paid to the referring individual when the new Soldier is in basic training. The remaining bonus is paid in a lump sum once the qualified applicant completes Basic and Advanced Individual Training, known as AIT. There are no retroactive provisions to this pilot program. Payments will be made directly to the referring Soldier/Civilian employee's pay account within 45 days after the person that was referred completes AIT.

For more information or to make a referral, visit the following web sites for active-duty Army prospective recruits and Army National Guard prospective recruits: <https://www.usarec.army.mil/smart/> or www.1800goguard.com/esar. Referrals can also be made by calling U.S. Army Recruiting Command's toll-free number: (800) 223-3735. Referrals to the National Guard may be made by calling the Guard's toll-free number: (866) 566-2472.

UPDATE - Civilian Education System Foundation Course Launched

The Civilian Education System Foundation Course was launched for enrollments on March 15, 2007. This course is exclusively distributed learning and can be completed on duty time. The current phase is a pilot course offered to a limited number of students and will test the capacity of the system and garner feedback on both content and delivery. Students will receive credit for completion of the course. The estimated completion time for the content is 57 hours. Students enrolled in this pilot course must program adequate time to complete the course by June 15, 2007.

The Foundation Course focuses on building a healthy Army team member who is a life-long learner. It provides an orientation to the Army, its structure, culture, and values; group dynamics; communication techniques; managing your career in the civilian personnel system; physical well-being; learning strategies; and administrative requirements.

This course is available to all members of the Army civilian corps, but is required for all interns, team leaders, supervisors, and managers hired after September 30, 2006. After completion of the pilot iteration, open enrollment is anticipated for all by the 4th quarter of FY 07. The Foundation Course will be available soon after for self-development and/or supervisor-recommended development.

Employees can apply for the course on the Army Management Staff College website <http://www.amsc.belvoir.army.mil/>, click on the Admissions tab at the top of the page and complete the application. Supervisors will be notified of the employee registration and requested to grant approval. Upon supervisor approval, employees are enrolled. A message will follow that provides instructions to begin the course.

NEWS from the Army Benefits Center - Civilian (ABC-C)

Are you currently enrolled in Long Term Care Insurance (LTCI) and your premiums are coming out through payroll deduction? If you will be retiring soon, here's some important

information you will need to know in order to ensure your premiums continue into retirement.

Deductions do not automatically transfer from your agency to your retirement system. You will need to contact LTC Partners and give them the effective date of your retirement. LTC Partners will work with the Office of Personnel Management (OPM) to set up premium deductions from your annuity. LTC Partners will bill you directly for premiums due while you're in receipt of interim annuity payments from OPM. This is because LTCI premiums cannot be deducted from interim pay. Once your retirement is finalized, LTCI premiums will be deducted from your annuity. It is important you pay the direct bills promptly because once your retirement is finalized, annuity deductions cannot be adjusted to "catch up" uncollected premiums.

To notify LTC Partners of your retirement, give them a call at their Customer Service Center at 1-800-LTC-FEDS (1-800-582-3337, option #3), or TTY at 1-800-843-3557. Additional information is also available on the LTCFEDS website at www.ltcfeds.com.

Did You Know..?

Retirement forms are located on the ABC-C website at <https://www.abc.army.mil/Information/ABCRetirement/Forms/Forms.asp>. The forms are conveniently listed under both the FERS and CSRS retirement plans. Retirement packages should be submitted to the ABC-C **90-120** days before the effective date of retirement. CPAC personnel are available to assist employees with this process if required.

To speak to an ABC-C counselor, call the ABC-C toll free number 1-877-276-9287 (1-877-276-9833 TDD). After inputting your SSN, PIN, and duty telephone number in the automated telephone system, press 0 and you will be connected directly with a Benefits Counselor.

To log into EBIS, you will need your Army Knowledge On-Line (AKO) userid and password. Should you encounter difficulty because of an AKO related issue, you may reach the AKO Helpdesk via email at help@us.army.mil.

Pre-Tax Health Savings Account Allotments for Federal Employees Enrolled in an FEHB High Deductible Health Plan (HDHP)

Effective September 2, 2007, Federal employees who are enrolled in High Deductible Health Plans (HDHP) and paid by the Defense Finance Accounting Service (DFAS) will be able to make pre-tax allotments to Health Savings Accounts (HSAs) through The Federal Flexible Benefits Plan (FEDFLEX).

Unlike Flexible Spending Account allotments, employees who elect HSA allotments may modify their allotments at any time so long as the change is prospective and in accordance with the administrative procedures established by the payroll provider. The HSA allotment election will continue until the employee modifies or revokes that allotment election.

Internal Revenue Service limits apply to the amounts that can be set aside each year in HSAs. The 2007 HSA maximum contribution limit is \$2,850 for single coverage or \$5,650 for a family coverage. Individuals who are 55 or older may make an additional catch-up contribution of \$800 in 2007. FEHB enrollees in HDHPs should be aware that the premium pass-through amounts that they receive from their health plan count toward the IRS limits. For more information regarding pass-through amounts and contribution limits enrollees can visit <http://www.opm.gov/hsa/HSANetAmounts.pdf>

Employees are responsible for ensuring their enrollment and contributions are in accordance with IRS rules. Neither payroll providers nor self service system providers will verify employee eligibility or check to ensure employee contributions are within annual limits.

More information will be provided as it becomes available on how employees enrolled in an HDHP will establish, alter, or cancel pre-tax HSA allotments.

Voluntary Leave Transfer Program

Letterkenny Army Depot employees Thomas E. Armstrong, Keith Quimbach, Karen Hissong, and Gerald Hunt, as well as USASAC

employee Linda King are all approved to receive annual leave donations under the Voluntary Leave Transfer Program. To donate annual leave, employees should complete either an OPM 630-A (for leave recipients within your agency) or an OPM 630-B (for leave recipients outside your agency). Submit the completed OPM 630-A or OPM 630-B through your supervisor to your servicing DFAS Customer Service Representative.

Any employee who wishes to become a leave recipient must submit a written application (OPM 630) through the supervisory chain to the Civilian Personnel Advisory Center (CPAC) for approval/disapproval. Forms are available online at the OPM website (www.opm.gov) or from the CPAC.

Recent CPAC Bulletins Posted

CPAC Bulletin 07-05, Scheduling Civilian Personnel Advisory Center Appointments, and CPAC Bulletin 07-06, Student Loan Repayment Program, have both been posted to the CPAC Bulletin desktop link and the LEAD Intranet.

Comings and Goings

Letterkenny Army Depot welcomes...Joanna Hayes to the Directorate of Information Management; Wendy Bain-Van Houten, David Parsons, Thomas Walburn, and John Norman to the Directorate of Supply and Transportation; Roger Wilson to the Directorate of Public Works; and Vernetta Brown, Tommy Donley, Scott Miller, Dennis Ott, Donna Riley, and Scott Kauffman to the Directorate of Maintenance **...and bids farewell to...**Carl Anderson of the Transformation Office; Steven Fulfer and Mark Jansen of the Directorate of Contracting; Harold Hopple and Nathan Hengst of the Directorate of Resource Management; Charles Small of the Directorate of Risk Management; Gary Hoch and Ronald McNerlin of the Directorate of Public Works; and Karsen Garner, James Hayden, Dale Fitzsimmons, Charles Sanders, Daniel Spero, Domonic Goode, Ryan Hillard, and Kyle Ditzler of the Directorate of Maintenance.



CELEBRATE ARMED FORCES DAY

With

UNITED STATES ARMY
LETTERKENNY ARMY DEPOT

Saturday May 19, 2007
8:00 - 2:00

TOURS

- Building 350 throughout the day
- Depot Cemeteries & Former Homestead Bus Tour
Departs Bldg 350 Area 9:00 and 12:00
- The United Churches of Chambersburg
MIA- POW/Memorial Day Service at 11:00 am

EXHIBITS & DISPLAYS

- Military Equipment
- Franklin County Fire and Safety Equipment
(Safety House)
- Chamberburg Police Equipment

ACTIVITIES

- Children's Fishing Rodeo (ages up to 15)
8:00 am till noon
- HMMWV Rides at building 350 - 9:00
- Face Painting & Balloon Toss - 10am
- Live Radio Broadcasting by HOT 103.7
- Pony rides - 10 am
- Candy Scramble - 10:15

Food & Refreshments available at the Fish Rodeo & 350 Snack Bar
Hamburgers - Hot Dogs - Soda & Bottled water - Chips - Coffee

For more Information call Public Affairs Office at 267-5102
www.lead.army.mil